

# AUTHORIZATION FORM FOR WILDCARD ACCESS TO SILVERMAN HALL

CLP OFFICE USE ONLY

Silverman Hall Listserv  
CLP Listserv  
CLP-Silverman Listserv

## INSTRUCTIONS

1. **Fill out ALL sections below and obtain the required Space Access Approval.**
2. **Email the completed form and a photo of the front and back of your INDALA-encoded Wildcard to [clp-info@northwestern.edu](mailto:clp-info@northwestern.edu). Access can take up to 2 business days to be granted.**

## KEY HOLDER

Printed Name:	
Email Address:	
University ID Number:	
Wildcard INDALA Number:	
Primary Investigator (if applicable):	Core (if applicable):
<i>Agreement: I certify that my Wildcard is for my own use, and I agree to accept all responsibility for it. I also agree to notify the CLP Administrative Offices if I lose my Wildcard. I understand that I may be liable for the cost to re-secure the areas affected by loss of my Wildcard. Further, since either of these conditions may put others at risk, it shall be considered a breach of university security policy and subject to sanctions.</i>	
Signature:	Date:

## ACCESS REQUESTED (Circle where you need access)

ENTRANCES:	1 <sup>st</sup> Floor Lobby Doors
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<b>WEST TOWER</b>	
Basement	B715 (DTC)
1 <sup>st</sup> Floor	
2 <sup>nd</sup> Floor	
3 <sup>rd</sup> Floor	
4 <sup>th</sup> Floor	

<b>EAST TOWER</b>	
Basement	B540 (QBIC)
1 <sup>st</sup> Floor	1529-1579 Complete the CAMI Access Request Form – Find at <a href="http://clp.northwestern.edu/clp/key-forms">clp.northwestern.edu/clp/key-forms</a>
2 <sup>nd</sup> Floor	
3 <sup>rd</sup> Floor	
4 <sup>th</sup> Floor	

DO YOU HAVE PRIOR LAB ACCESS     NO     YES  
IF YES, DO YOU NEED TO KEEP YOUR PREVIOUS ACCESS     NO     YES

HOW LONG WILL YOU NEED ACCESS, APPROX (MONTH/YEAR): \_\_\_\_\_

## SPACE ACCESS APPROVAL

Access to a faculty laboratory requires the faculty member's signature. Access to a core facility requires the core manager's signature.

Printed Name:	Date:
Signature:	Phone #: