**Arrow Courier Service**

**Provided by the Robert H. Lurie Comprehensive Cancer Center**

**Evanston Pick up:**

9:30 AM – 10:00 AM @ Silverman Hall 4704

**Chicago Pick-up / Drop-off:**

~ 11:00 AM depending on traffic @ Olson 8524

**If packages exist at Olson, then a return trip will be made to Silverman Hall; otherwise, deliveries end for the day**.

**Evanston Drop Off (if necessary):**

1:15 PM – 2:15 PM depending on traffic @ Silverman Hall 4704

**PLEASE USE THE SHIPPING LABELS PROVIDED AND FILL OUT COMPLETELY!!!**

(Additional labels can be found at <https://clp.northwestern.edu/forms> )

**YOU MUST INCLUDE A TELEPHONE NUMBER FOR THE SENDER & RECIPIENT ON THE SHIPPING LABEL.**

*CLP, LURIE CANCER CENTER, AND ARROW COURIER ARE* ***NOT RESPONSIBLE FOR CONTACTING RECEIPIENT*** *TO PICK UP THE PACKAGE AT THE DELIVERY LOCATION. PLEASE INFORM THE RECIPIENT THAT A PACKAGE IS ARRING.*

**Contact** [**clp-info@northwestern.edu**](mailto:clp-info@northwestern.edu) **with Questions.**